



## Libraries Board Meeting Minutes

State Library of South Australia

14 August, 2023 at 10:00 AM ACST

@ Bronwyn Halliday Learning Studio, State Library North Terrace (or via Teams)

Minutes No. 882

### **Attendance**

#### **Present:**

Members: Bruce Linn, Megan Berghuis, Joanne Cys, Janet Finlay, Joost den Hartog, Hedy Hashemi, Amanda Nettelbeck (remote)

#### **In attendance:**

Geoff Stempel, Jo Bayly, Hanlie Erasmus, Amanda Osborne, Luba Cvetanovic, Sarah Hallandal

#### 1. \* WELCOME (Presenters: Bruce Linn)

1.1. Present / Apologies

1.2. Acknowledgement of Country

The Chair made an acknowledgement of Country.

1.3. Conflict of Interest

The Chair noted the three members appointed through the Local Government Association have an interest but not a conflict of interest in terms of the budget and the allocation to individual councils.

#### 2. \* STARRING OF AGENDA ITEMS

All non-starred items be received, and all recommendations contained therein are adopted and carried.

#### **Motion:**

That all non-starred items be received, and all recommendations contained therein are adopted and carried.

Motion moved by Megan Berghuis and motion seconded by Janet Finlay.

#### 3. \* MINUTES (Presenters: Bruce Linn)

3.1. Minutes of previous meeting

#### **Motion:**

That the minutes of the Libraries Board meeting held on 10 July 2023 be confirmed.

Motion moved by Joost den Hartog and motion seconded by Hedy Hashemi.

3.2. Action Items

There were no additional actions.

4. STRATEGIC MATTERS (Presentation, Key Strategy Updates)

5. \* FINANCE AND RISK COMMITTEE

5.1. Summary Report of Finance and Risk Committee Meeting – 26 July 2023  
(Presenters: Janet Finlay)

Janet Finlay, as Chair Finance and Risk Committee spoke to the summary report from the Committee's meeting on 26 July 2023.

The State Library Trading Account Budget 2023-2024 report was separately approved with the other reports for noting only:

- **State Library Trading Account Budget 2023-2024**

**Resolution:** The Finance and Risk Committee recommended the Libraries Board approves the Trading Account budget.

Motion moved by Janet Finlay and motion seconded by Joanne Cys.

- **Libraries Board Revised Budget 2023-2024**

**Resolution:** The Finance and Risk Committee recommended the Libraries Board note the 2023-2024 revised budget.

- **Capital Budget Requirements 2023-2024**

**Resolution:** The Finance and Risk Committee recommended the Libraries Board note the Capital Budget requirements for 2023-2024 including the requirements for which funding is yet to be identified.

- **Libraries Board Financial Performance Summary as at 30 June 2023**

The Libraries Board to meet online to consider the audited financial statements on Friday 29 September at 9.00am.

**Resolution:** The Finance and Risk Committee recommended the Libraries Board note the current status of the preparation for the financial performance summary for the year ending 30 June 2023.

- **Trust Funds Investment Report for period ending 30 June 2023**

**Resolution:** The Finance and Risk Committee recommended the Libraries Board note the Trust Funds Investment Report for the period ending 30 June 2023.

- **Finance and Risk Committee Terms of Reference**

**Resolution:** The Finance and Risk Committee recommended the Libraries Board note the report.

- **Registration as a Self-Insured Employer under the *Return to Work Act 2014***

**Resolution:** The Finance and Risk Committee recommended the Libraries Board note the report.

**Motion:**

The Libraries Board noted the summary report of Wednesday 26 July 2023 Finance and Risk Committee meeting and approved and noted the resolutions recommended by the Finance and Risk Committee, as detailed.

Motion moved by Janet Finlay and motion seconded by Joost den Hartog.

6. \* PUBLIC LIBRARIES COMMITTEE

6.1. Library Materials Logistics Project: Group Level Holds (Presenters: Hanlie Erasmus)

Hanlie Erasmus spoke to report and explained how the floating collection works. This will be priority project for OneCard 2.0 project.

**Motion:**

The Public Libraries Committee recommended to the Libraries Board that it:

- approves the local hold fill period is maintained at 16 days from 1 September 2023
- increases the local hold fill period to improve performance around public holidays and library closure periods, while maintaining reasonable hold wait times
- amends the applicable policy and procedures to reflect this change

Motion moved by Megan Berghuis and motion seconded by Hedy Hashemi.

7. PHILANTHROPIC STEERING COMMITTEE

8. \* DIRECTOR'S REPORT (Presenters: Geoff Stempel)

The Director, Geoff Stempel, provided a verbal update to the Libraries Board, which included the following:

- Illuminate Adelaide - pop-up Gin Bar had over 33,000 people attended over the 3 weeks.
- The Chair & Director presented at a recent Adelaide Economic Development Agency Committee meeting which included the Lord Mayor.
- Ongoing regular meetings with the City of Adelaide team.
- Cultural Institutions Storage Project. Ongoing challenges re: funding and scope.
- NSLA meeting held in July at the State Library of Western Australia – one item discussed was around Intellectual freedom, access to information and a rise in members of the public attempting to suppress libraries' provision of information. It was flagged that the Libraries Board should develop policies regarding its position, to support the Library Network.
- ARC Linkage Project 'Reconciling with the Frontier: Accounting for Colonial Conflict' is coming to an end, with a number of outputs coming from this project.
- Involved in a couple of national projects: Trove Strategic Advisory Committee and the Charles Sturt University's External Advisory Library Courses.
- Chair of the ALIA Professional Pathways Advisory Board.

Jo Bayly, Associate Director Strategic Projects, provided a verbal update to the Libraries Board, which included the following:

- Meeting with the Head of Tourism within the Adelaide Economic Development Agency in relation to options to provide access to visitor information within the Library.
- The Library is looking into the activation of the Mortlock by holding four major events throughout the year, these being Illuminate @ the Mortlock in July, NatureFest @ the Mortlock in October, Christmas @ the Mortlock in December and the Fringe/Comedy @ the Mortlock in February/March.
- Floor covering replacement and painting upgrade in Mortlock is currently being scoped.

## OFFICIAL

- Tangent talk from State Theatre Company, and a small display regarding the play based on the book by Pip Williams 'Dictionary of Lost Words'.

### **Motion:**

The Libraries Board noted the verbal updates provided.

Motion moved by Amanda Nettelbeck and motion seconded by Joanne Cys.

8.1. Any 'For Decision' items that may arise from Director's Report

## 9. \* ADDITIONAL ITEMS FOR DECISION

9.1. Libraries Board - Annual Report 2022-2023 (Presenters: Geoff Stempel)

It was mentioned that the Libraries Board highlights document will be produced again, as per last year.

After a discussion at the meeting, it was identified that the Annual Report is tabled in Parliament.

### **Motion:**

The Libraries Board approved the draft Libraries Board of South Australia Annual Report for 2022-2023, provided that changes required by the Department of the Premier and Cabinet (DPC) to the draft are of an administrative nature and do not materially affect the substance of the annual report.

Motion moved by Megan Berghuis and motion seconded by Joost den Hartog.

## 10. ADDITIONAL ITEMS FOR NOTING

10.1. Libraries Board Regional Tour – October 2023 Itinerary

The Libraries Board noted the Regional Tour – October 2023 Itinerary.

10.2. Freedom of Information Status Report

The Libraries Board noted the Freedom of Information Status Report.

## 11. \* ANY OTHER BUSINESS

11.1 OneCard 2.0 Steering Committee

The Chair reported on discussions around who should Chair the OneCard 2.0 Steering Committee. Both the Chair and Director met with Andrew Culley, to determine whether he would chair this committee.

The Chair to invite Andrew to the September Board meeting for an introduction and for a CV to be circulated to the Board for information.

### **Motion:**

The Libraries Board agreed to appoint Andrew Culley as Chair of the OneCard 2.0 Steering Committee.

11.2 Professor Nettelbeck congratulated the State Library on the resources the library is hosting on its website around the Voice to Parliament. Hanlie Erasmus explained that these resources have been shared with Public Library staff and each Public Library has been asked to add a link to their own website.

12. \* DATE OF NEXT MEETING

The next Libraries Board meeting is scheduled for Monday 11 September 2023. The meeting will be held in the Bronwyn Halliday Learning Studio, State Library of South Australia.

The meeting closed at 11.21am.

Chair: .....

Date: .....